

Registered under the Charities Act 1960 No. 264998 Inland Revenue Ref. CC1208

Comittee Meeting Agenda

11 December 2024 at 6.30pm (approximate time of meeting 2h 15min)

1	Opening of the meeting - Reminder of the Code of Conduct - Reminder of online meeting participation rules	AŁ	5 min
2	Statement of persons present at the meeting	AŁ	1 min
3	Declaration of quorum for voting	AŁ	1 min
4	Reading and approval of the agenda by vote	AŁ	5 min
5	A declaration by the trustees whether any of the voting topics cause them to have conflict of interest	AŁ/TZ/RS	1 min
6	Amendments to and voting on the Report from the previous Committee Meeting (Report was/is available on the centre's website and on the Whatsapp group);	AŁ	3 min
7	Reports - treasurer's financial report (discussion and vote) - hall hire data	EN	10 min
8	New Members- candidates and voting	wszyscy	5 min
9	Proposals - systematisation of membership fees (calendar year)		10 min
10	LPC Funding Information - co-financing from the Ministry of Foreign Affairs and others	TZ / AŁ	15 min

Trustees:
Mr R. Szarama.
Mr T. Zarzycki
Miss A. Lokaj

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11	Introduction of working groups	AL	5 min
12	Reports from the working groups - Events and hall hire: (Eliza Nowosielska) - Membership: admin (Agnieszka Łokaj) - LPC Admin (Agnieszka Łokaj) - Communication- neweletter (Anna Prusińska)		15 min
13	Candidates for the committee and the Management Board - requirements		15 min
14	Organization of the Annual General Meeting of Members of the Lewisham Polish Centre - presentation and commencement of work		10 min
15	Benefits for members of the Center - ideas and action plan	AŁ/ AK	10 min
16	Summary of recent events - Christmas Fair		10 min
17	Any Other Business	wszyscy	15 min
18	Reminder and setting up for future meetings 12 March 2024; AGM- May 2025 June meeting	AŁ	5 min
18	Closing of the meeting	AŁ	